

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Cabinet Sub-Committee (Council Charities) held in the Council Chamber, District Council Offices, Gernon Road, Letchworth Garden City, SG6 3JF on Tuesday, 19th November, 2024 at 6.30 pm

1 ELECTION OF CHAIR

RESOLVED: That Councillor Amy Allen be elected as Chair of the meeting.

2 APOLOGIES FOR ABSENCE

There were no apologies for absence received.

3 MINUTES - 14 NOVEMBER 2023

RESOLVED: That the Minutes of the Meeting of the Committee held on 14 November 2023 be approved as a true record of the proceedings and be signed by the Chair.

4 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

5 CHAIR'S ANNOUNCEMENTS

(1) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

6 PUBLIC PARTICIPATION

There was no public participation.

7 ANNUAL RETURNS AND ACCOUNTS FOR COUNCIL CHARITIES 2023/2024

RESOLVED: That the Cabinet Sub-Committee (Council Charities):

- (1) Approved the information required by the Charities Commission for the four registered charities, so that the returns can be submitted prior to the 31st January 2025 deadline.
- (2) Notes the requirement for those charities with gross income of more than £25k in their financial year to have their accounts independently examined and, as this applies to King George's Field and Hitchin Town Hall Gymnasium and Workmans Hall, instructs this to be undertaken for those accounts for 2023/24. This will be undertaken by the Shared Internal Audit Service (SIAS).
- (3) Delegated to the Service Director: Resources, in consultation with the Chair of the Sub-Committee, authority to provide the required information to the Charity Commission to rectify the position in relation to the Mrs Howard Memorial Hall charity.

REASONS FOR DECISIONS:

- (1) To facilitate the submission of approved returns to the Charities Commission.
- (2) To rectify the position in relation to the Mrs Howard Memorial Hall Charity.

Tuesday, 19th November, 2024